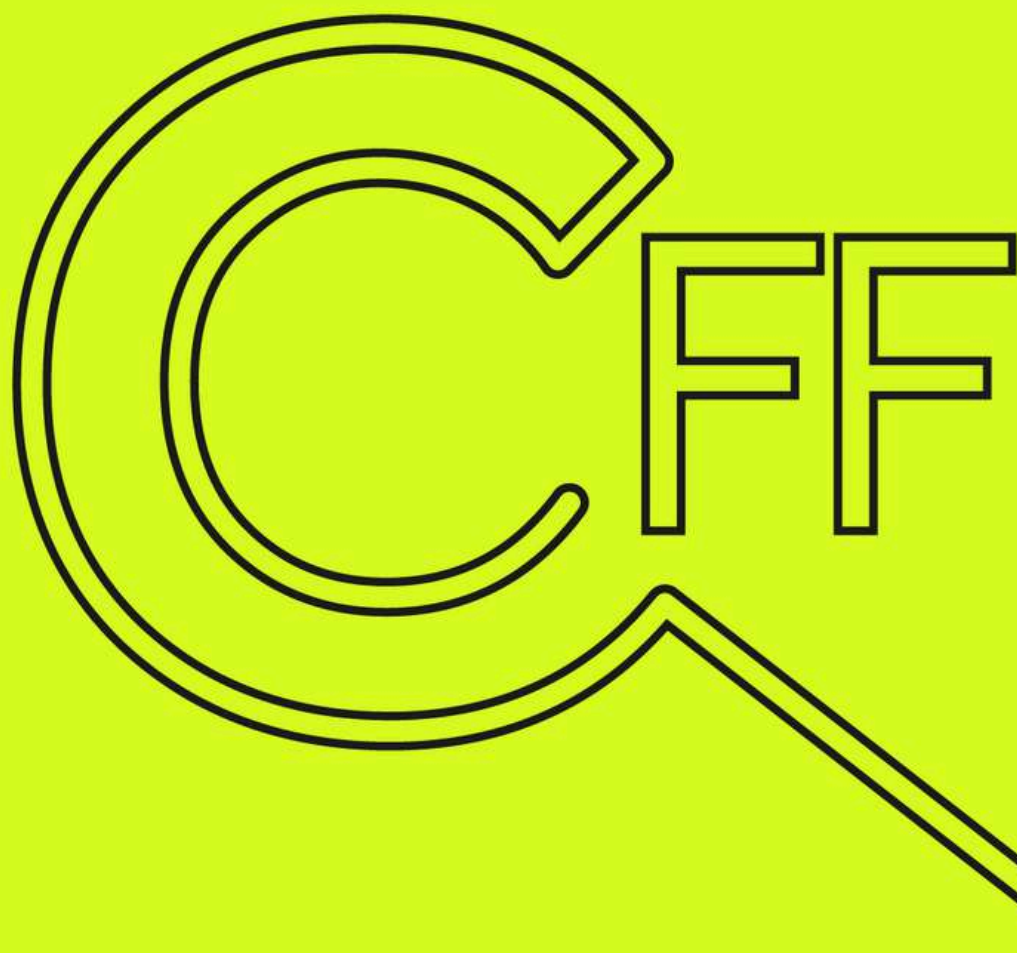


REGISTRATION GUIDE  
**OFF-CINARS 2024**



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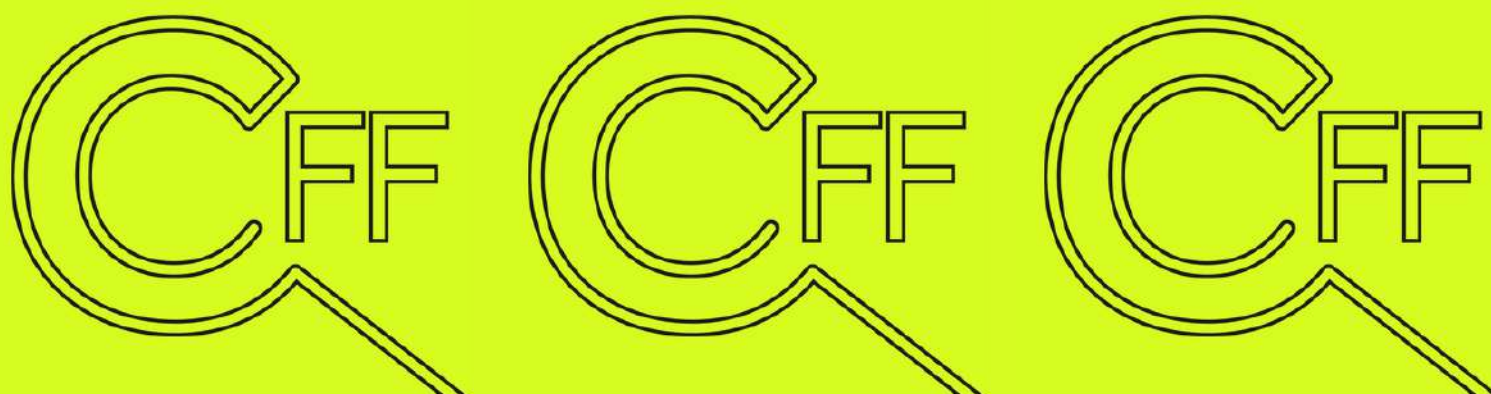
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# GENERAL

From November 11 to 16, 2024, we're offering artistic companies the chance to present a showcase at our Biennale: one of Montreal's most important international performing arts events.

## **Companies registering for OFF CINARS have the following responsibilities :**

- Venue rental;
- Salary and per diem for artists and technical crew;
- Making a portion of tickets available free of charge to CINARS Biennial participants;
- Promoting the show and selling tickets to the general public (if applicable);
- Shuttle service costs (if applicable);
- Search for grants (if applicable).

## **Eligibility requirements :**

1. Be accredited as an EXHIBITOR at the CINARS 2024 Biennial;
2. Propose a show during the authorized OFF-CINARS time slots;
3. Propose a show that will take place in a Montreal venue.

# REGISTRATION

First, make sure you're registered as an exhibitor at Biennale 2024.

Then, make sure your show takes place within the authorized schedule and is presented in a Montreal venue.

Then, fill out the OFF-CINARS form.

**Before you start, make sure you have all this information at hand :**

- Title of your show (French/English);
- Information of the person in charge (the person registered as an exhibitor);
- Description of your show (French/English, 50 words max);
- General information about the show (duration, language, number of artists, etc.);
- Company name and country;
- Names of artists on stage and their roles;
- A VIMEO or YOUTUBE link to a summary of your show (advertising);
- Performance information (venue, date, time, etc.);
- High-definition photos of the show (3).

**Please note:** The information provided in this form will be used on the CINARS website and in our various communications (newsletters, social networks, etc.). It is important that this is the final version (without spelling mistakes or adjustments). For all modification after submission, please complete the **modification form** that will be e-mailed to you upon confirmation of receipt of your form.

Each company is entitled to **2** modifications after submitting its form. A **\$100** fee will be charged after the second modification.

The deadline for modifications is **October 21, 2024**. After this date, a fee of **\$100** will be charged for all modifications to your form.

# SHOW CASE SERIES

The showcase series allows companies to present several shows as part of the CINARS Biennial. These shows can be presented one after the other, or at different times during the event.

To present a showcase series, register each show individually (one form per show), then write to **off-cinars@cinars.org**, specifying the name of the series and the shows to be presented.

## **Here are the conditions for presenting a showcase series:**

- Name the series;
- Respect the authorized OFF show schedule.

# TICKETS

This year, CINARS Biennial participants will be able to book their seats for the OFF showcases via a Google form, created for each show. The link to this booking form will be available on the CINARS website (on the respective page of each OFF show) as well as on our mobile application. These booking forms will be available as soon as your show is announced in the OFF-CINARS program.

If the company wishes to sell tickets to the general public, it is responsible for its own box office. However, the company may, at its discretion, keep a portion of its tickets for Biennale participants.

In the "Information" section of the OFF registration form, you will be asked to indicate the total capacity of your venue, as well as the capacity of tickets kept for CINARS Biennial participants.

## ADVERTISING

CINARS is responsible for promoting shows to Biennale participants (newsletters, printed program, website, mobile application), with the aim of offering visibility to OFF artistic companies, as well as booking tickets for Biennale participants. No advertising to the general public is offered by CINARS.

In addition to being posted on the CINARS website, OFF shows will be announced in a few newsletters and on our social networks prior to the event.

**The earlier you register your show, the more visibility you'll get!**

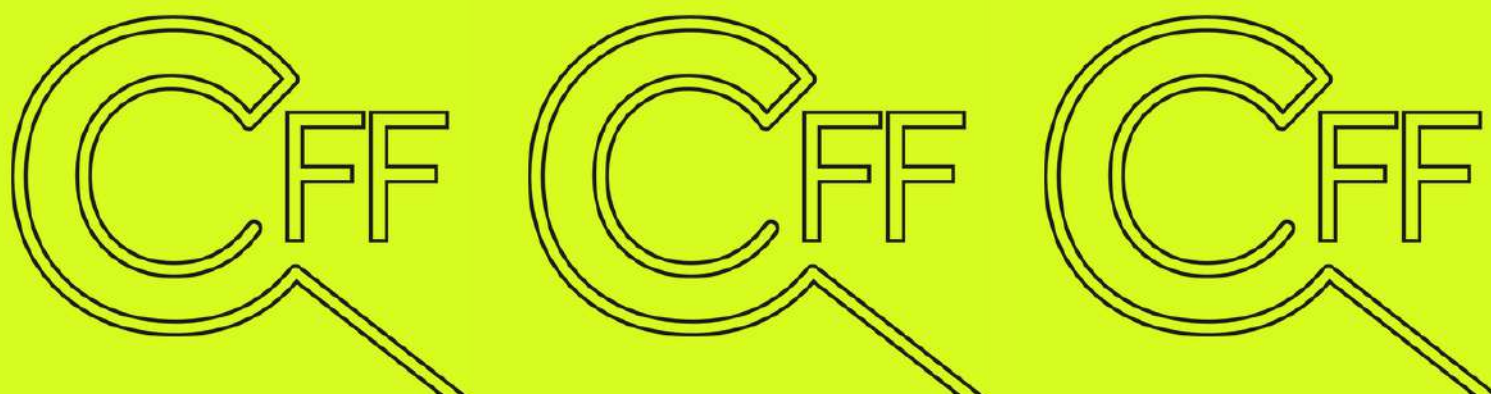
## VENUE AND SHUTTLE RENTAL

The venue for your show must be in the Montreal region. To help you in your search, we've included a list of Montreal venues in the appendix. This is not an exhaustive list.

Companies presenting OFF shows can offer a shuttle service to CINARS Biennial participants if they wish. Shuttles can leave from the Bonaventure Hotel and go directly to the performance. It's up to you to find a service and coordinate it.

## PRACTICAL INFO

Find all the practical information you need about accommodation, transport, timetables and more [HERE](#).



## LISTE DE SALLE / VENUE LIST

### 1. SALLES MULTIDISCIPLINAIRES/ MULTIDISCIPLINARY VENUES

AgoradelaDanse	<a href="http://www.agoradanse.com">www.agoradanse.com</a>
Contemporary Art Museum (5 espaces/5 venues)	<a href="http://www.macm.org">www.macm.org</a>
Espace4001	<a href="http://espace4001.wordpress.com/">espace4001.wordpress.com/</a>
Espace la Risée	<a href="http://www.droledemonde.com">www.droledemonde.com</a>
Espace Libre	<a href="http://www.espacelibre.qc.ca">www.espacelibre.qc.ca</a>
Fine Arts Museum (7 venues)	<a href="http://www.mbam.qc.ca">www.mbam.qc.ca</a>
Gesù-Centre de créativité (2 salles)	<a href="http://www.legesu.com">www.legesu.com</a>
MAI (Montreal arts interculturels)	<a href="http://www.m-a-i.qc.ca">www.m-a-i.qc.ca</a>
Mainline Theatre	<a href="http://www.mainlinetheatre.ca">www.mainlinetheatre.ca</a>
Maison Theatre	<a href="http://www.maisontheatre.com">www.maisontheatre.com</a>
Monument National (4 salles/halls)	<a href="http://www.monument-national.qc.ca">www.monument-national.qc.ca</a>
Place des Arts - Cinquième Salle	<a href="http://www.pda.qc.ca/">www.pda.qc.ca/</a>
Place des Arts - Salle Wilfrid-Pelletier	<a href="http://www.pda.qc.ca/">www.pda.qc.ca/</a>
Place des Arts - Salle Claude Léveillée	<a href="http://www.pda.qc.ca/">www.pda.qc.ca/</a>
Place des Arts - Théâtre Jean-Duceppe	<a href="http://www.pda.qc.ca/">www.pda.qc.ca/</a>
Place des Arts - Théâtre Maisonneuve	<a href="http://www.pda.qc.ca/">www.pda.qc.ca/</a>
Théâtre Denise Pelletier (2 salles/2 venues)	<a href="http://www.denise-pelletier.qc.ca">www.denise-pelletier.qc.ca</a>
Théâtre Aux Écuries	<a href="http://www.auxecuries.com">www.auxecuries.com</a>
Théâtre Desjardins (Salle Jean Grimaldi) situé à LaSalle	<a href="http://www.theatredesjardins.com/">http://www.theatredesjardins.com/</a>
Théâtre Corona	<a href="http://www.theatrecorona.com">www.theatrecorona.com</a>
Théâtre de l'Esquisse	<a href="http://www.theatredesquisse.qc.ca">www.theatredesquisse.qc.ca</a>
Théâtre des Quat'Sous	<a href="http://www.quatsous.com">www.quatsous.com</a>
Théâtre du Nouveau Monde	<a href="http://www.tnm.qc.ca">www.tnm.qc.ca</a>
Théâtre La Chapelle	<a href="http://www.lachapelle.org">www.lachapelle.org</a>
Théâtre Outremont	<a href="http://www.theatreoutremont.ca/">www.theatreoutremont.ca/</a>
Théâtre Prospero (2 salles/2 venues)	<a href="http://www.laveillee.qc.ca">www.laveillee.qc.ca</a>
Théâtre Rialto	<a href="http://www.theatrerialto.ca">http://www.theatrerialto.ca</a>
Théâtre Ste-Catherine	<a href="http://www.theatrestecatherine.com">www.theatrestecatherine.com</a>
Usine C (2 salles/2 venues)	<a href="http://www.usine-c.com">www.usine-c.com</a>
Concordia-DB Clarke Theatre	<a href="http://dbclarke.concordia.ca">http://dbclarke.concordia.ca</a>
Concordia-Loyola Campus-2 salles	<a href="http://www.concordia.ca/arts/venues.html">http://www.concordia.ca/arts/venues.html</a>
Concordia-Salle de concert Oscar Peterson	<a href="http://oscar.concordia.ca/fr/index.htm">http://oscar.concordia.ca/fr/index.htm</a>
McGill-Moyse Hall	<a href="http://www.mcgill.ca/english/moyse-hall">http://www.mcgill.ca/english/moyse-hall</a>
	<a href="http://www.sac.umontreal.ca/pub/theatre/locationCe.htm">http://www.sac.umontreal.ca/pub/theatre/locationCe.htm</a>
UdM-Centred'Essai	
Centre Leonardo Da Vinci (2 salles/2 venues) à St-Léonard	<a href="http://www.centreleonardodavinci.com/">http://www.centreleonardodavinci.com/</a>
Centaur Theatre (2 salles)	<a href="http://www.centaurtheatre.com/">www.centaurtheatre.com/</a>

Segal Centre for Performing Arts	<a href="http://www.segalcentre.org">www.segalcentre.org</a>
Le Savoy du Métropolis	<a href="http://www.lesavoy.ca/Savoy/accueil_fr.aspx">www.lesavoy.ca/Savoy/accueil_fr.aspx</a>
Cabaret du Mile End	<a href="http://www.lemileend.org">www.lemileend.org</a> <a href="http://www.theatretelus.com">www.theatretelus.com</a>
Théâtre Telus	<a href="http://www.centremontroual.com">www.centremontroual.com</a>
Centre Mont Royal - Symposia Theatre	<a href="http://www.artsmontreal.org/fr/conseil/locati">http://www.artsmontreal.org/fr/conseil/locati</a>
Conseil des Arts de Montréal	<a href="http://www.conseilarts.com">o n-de-salles</a>
UQAM - Centre Pierre-Péladeau	<a href="http://www.centrepierrepeladeau.uqam.ca/">www.centrepierrepeladeau.uqam.ca/</a>
UQAM - Pavillon Judith-Jasmin (3 halls)	<a href="http://theatre.uqam.ca/location-salles.html">theatre.uqam.ca/location-salles.html</a>
Les Ateliers Jean-Brillant	<a href="http://lesateliersjeanbrillant.com/index.php/fr/">lesateliersjeanbrillant.com/index.php/fr/</a>
Studio 303	<a href="http://www.studio303.ca/rentals/studio/">http://www.studio303.ca/rentals/studio/</a>
Circuit Est- centre chorégraphique	<a href="http://www.circuit-est.qc.ca/en/studios">http://www.circuit-est.qc.ca/en/studios</a>
Le Lion d'or	<a href="http://www.cabaretliondor.com/liondor/fr/index.asp">http://www.cabaretliondor.com/liondor/fr/index.asp</a>

## 2. SALLES PLUS ADAPTÉES À LA MUSIQUE/ VENUES WELL SUITED FOR MUSIC

Olympia	<a href="http://www.olympiamontreal.com">www.olympiamontreal.com</a>
CasadelPopolo-LaSalaRossa	<a href="http://www.casadelpopolo.com">www.casadelpopolo.com</a>
Centre Culturel Henri Lemieux (situé à LaSalle)	<a href="http://www.ccchl.ca">www.ccchl.ca</a>
Conseil des Arts-Edifice Gaston Miron	<a href="http://www.artsmontreal.org/studios.php">www.artsmontreal.org/studios.ph</a>
Le Divan Orange	<a href="http://p_divanorange.org">p_divanorange.org</a> <a href="http://www.latribu.ca">www.latribu.ca</a>
La Tulipe	<a href="http://www.latribu.ca">www.latribu.ca</a>
Le National	<a href="http://www.coeurdessciences.uqam.ca">www.coeurdessciences.uqam.ca</a>
UQAM-Pavillon Sherbrooke (2 halls)	<a href="http://www.sallelastral.com">www.sallelastral.com</a>
L'Astral	<a href="http://cafecampus.com">cafecampus.com</a>
Café Campus (et/and Petit Campus)	<a href="http://www.lepetitmedley.ca">www.lepetitmedley.ca</a> <a href="http://lebalcon.ca">lebalcon.ca</a>
Le Petit Medley	<a href="http://www.club soda.ca">www.club soda.ca</a>
Le Balcon	<a href="http://www.lebalcon.ca">www.lebalcon.ca</a>
Club Soda	<a href="http://www.club soda.ca">www.club soda.ca</a>

## 3. SALLES SPÉCIALISÉES EN MUSIQUE CLASSIQUE/ VENUES SPECIALIZED IN CLASSICAL MUSIC

McGill - musique - (3 salles / 3 venues / Pollack, Redpath et Tanna Schulich hall)	<a href="http://www.mcgill.ca/music/events/halls/">www.mcgill.ca/music/events/halls/</a>
Conservatoire de musique de Montréal (5 salles/5 venues)	<a href="http://www.conservatoire.gouv.qc.ca">http://www.conservatoire.gouv.qc.ca</a>
Musée des Beaux-Arts - Salle Bourgie	<a href="http://www.mbam.qc.ca/musique/salle-de-concert-bourgie">http://www.mbam.qc.ca/musique/salle-de-concert-bourgie</a>
Vincent-D'Indy (3 salles)	<a href="http://www.emvi.qc.ca/index.php/collegial-locations">http://www.emvi.qc.ca/index.php/collegial-locations</a>
Chapelle du Bon Pasteur	<a href="http://ville.montreal.qc.ca/portal/page?_pageid=6917,68915592&amp;_dad=portal&amp;_schema=PORTAL">ville.montreal.qc.ca/portal/page?_pageid=6917,68915592&amp;_dad=portal&amp;_schema=PORTAL</a>



Oratoire St-Joseph (4 salles)	<a href="http://www.saint-joseph.org/fr/nous-joindre">http://www.saint-joseph.org/fr/nous-joindre</a>
St-James United Church	<a href="http://www.stjamesunitedchurchmontreal.com">www.stjamesunitedchurchmontreal.com</a>
Basilique Notre-Dame de Montréal	<a href="http://www.basiliquenddm.org/fr/evenements/">http://www.basiliquenddm.org/fr/evenements/</a>
Chapelle Notre-Dame-Du-Bon-Secours	<a href="http://www.marguerite-bourgeois.com">http://www.marguerite-bourgeois.com</a>
U de M - Salle Claude-Champagne	<a href="http://www.musique.umontreal.ca/salle_cc/salle_cc.html">http://www.musique.umontreal.ca/salle_cc/salle_cc.html</a>
Crowley Art Center	<a href="http://crowleyartscentre.org/fr/">http://crowleyartscentre.org/fr/</a>
St Jean Baptiste Church	<a href="http://www.eglisestjeanbaptiste.com">www.eglisestjeanbaptiste.com</a>
Chappelle St-Louis	<a href="http://lestjeanbaptiste.com/">lestjeanbaptiste.com/</a>
St-John the Evangelist Church	<a href="http://www.redroof.ca/">http://www.redroof.ca/</a>
Christ Church Cathedral	<a href="http://www.montrealcathedral.ca/">www.montrealcathedral.ca/</a>

#### 4. MAISONS DE LA CULTURE / COMMUNITY ARTS CENTERS

Maison de la Culture Ahuntsic	<a href="http://mcahuntsic.com/desMots/index.html#contact">http://mcahuntsic.com/desMots/index.html#contact</a>
Maison de la Culture Côte-des-Neiges	<a href="http://ville.montreal.qc.ca/portal/page?_pageid=7497,80863570&amp;_dad=portal&amp;_schema=PORTAL">http://ville.montreal.qc.ca/portal/page?_pageid=7497,80863570&amp;_dad=portal&amp;_schema=PORTAL</a>
Maison de la Culture Frontenac	<a href="http://ville.montreal.qc.ca/portal/page?_pageid=7317,78869689&amp;_dad=portal&amp;_schema=PORTAL">http://ville.montreal.qc.ca/portal/page?_pageid=7317,78869689&amp;_dad=portal&amp;_schema=PORTAL</a>
Maison de la Culture Maisonneuve	<a href="http://ville.montreal.qc.ca/portal/page?_pageid=9417,113231743&amp;_dad=portal&amp;_schema=PORTAL#mc_maisonneuve">http://ville.montreal.qc.ca/portal/page?_pageid=9417,113231743&amp;_dad=portal&amp;_schema=PORTAL#mc_maisonneuve</a>
Maison de la Culture Marie Uguay	<a href="http://ville.montreal.qc.ca/portal/page?_pageid=7757,84591580&amp;_dad=portal&amp;_schema=PORTAL">http://ville.montreal.qc.ca/portal/page?_pageid=7757,84591580&amp;_dad=portal&amp;_schema=PORTAL</a>
Maison de la Culture Mercier	<a href="http://ville.montreal.qc.ca/portal/page?_pageid=9417,113231743&amp;_dad=portal&amp;_schema=PORTAL#mc_mercier">http://ville.montreal.qc.ca/portal/page?_pageid=9417,113231743&amp;_dad=portal&amp;_schema=PORTAL#mc_mercier</a>
Maison de la Culture Mont Royal	<a href="http://ville.montreal.qc.ca/portal/page?_pageid=7297,74439577&amp;_dad=portal&amp;_schema=PORTAL">http://ville.montreal.qc.ca/portal/page?_pageid=7297,74439577&amp;_dad=portal&amp;_schema=PORTAL</a>
Maison de la Culture Notre Dame de Grâce	<a href="http://ville.montreal.qc.ca/portal/page?_pageid=7497,80868152&amp;_dad=portal&amp;_schema=PORTAL">http://ville.montreal.qc.ca/portal/page?_pageid=7497,80868152&amp;_dad=portal&amp;_schema=PORTAL</a>
Maison de la Culture Rosemont Petite Patrie	<a href="http://ville.montreal.qc.ca/portal/page?_pageid=7357,75921580&amp;_dad=portal&amp;_schema=PORTAL">http://ville.montreal.qc.ca/portal/page?_pageid=7357,75921580&amp;_dad=portal&amp;_schema=PORTAL</a>
Patro Le Prévost (auditorium Le Prévost)	<a href="http://www.patroleprevost.qc.ca/location">http://www.patroleprevost.qc.ca/location</a>
Maison de la Culture Villeray - St-Michel- Parc Extension	<a href="http://ville.montreal.qc.ca/portal/page?_pageid=8638,95881640&amp;_dad=portal&amp;_schema=PORTAL">http://ville.montreal.qc.ca/portal/page?_pageid=8638,95881640&amp;_dad=portal&amp;_schema=PORTAL</a>